Common Repair Problems

GARBAGE DISPOSAL

Each University Apartments unit is equipped with a garbage disposal in the kitchen sink. Only small amounts of food waste in small pieces should be placed in the disposal. To use the disposal:

1. Run cold water down the disposal
2. Turn on the disposal by using the switch on the wall near the sink
3. Add small amounts of food waste at a time
4. Allow the water to run for 15 seconds after all food waste has been disposed of

**Never** put cleaners such as liquid plumber down the disposal if it is not working. A disposal may need to be reset by pushing the red button on the bottom of the disposal if it is not working.

TOILET

All University Apartment units are provided with a plunger. If a toilet becomes clogged:

1. Place the rubber end of the plunger in the toilet
2. Push down the long handle to create pressure
3. Pull up on the plunger to create suction
4. Repeat numbers two and three several times (with force) until the toilet clears

**Never** put cleaners such as liquid plumber down the toilet.
ELECTRICAL

All apartments in the Eagle Heights neighborhood have a circuit breaker box located in the kitchen or hallway which controls electricity entering the apartment. Infrequently, circuit breaker switches can become overloaded and “trip” off. Residents can fix this issue by:

1. Find and open the circuit breaker box
2. Push the switch to the “off” position
3. Push the switch back to the “on” position to restore service

If a flash or spark from an appliance is seen, unplug the device immediately. Leave the appliance unplugged until a University Apartments staff member arrives to diagnose the problem. If an outlet is not working in an Eagle Heights apartment’s living room, try the switch by the front door which controls some of the outlets in the living room.

HEAT

Units in University Apartments are heated by hot water. Pipes circulate hot water from a broiler in the basement through the building. Residents in Eagle Heights and Harvey Street can control the heat entering their apartment by using the thermostat located on the wall in the living room or hallway. The thermostat features an indicator of current temperature in the apartment as well as an adjustable dial that can be set to a desired temperature. In University Houses, residents can control the amount of heat coming from the radiators by using the “danfoss valve”, located at the base of most of the radiators. These valves have a dial from 1 to 5 with 1 being the least amount of heat. If a resident suspects their heat is not working properly, take the following steps to troubleshoot the situation:

1. Make sure all the windows are closed
2. Make sure the thermostat or danfoss valve is set correctly to a comfortable temperature

Heat in University Apartments is not turned on for the season until the temperatures outside drop below 40 degrees for several days.