Ogg Hall

**Heating and Cooling**

*Energy conservation* is an issue we all care about. To keep our room rates as low as possible and comply with the state energy guidelines, we are required to maintain room temperatures to 68 degrees during the heating season and 76 degrees during the cooling season.

Heating and air conditioning are provided through a console unit under the window. Use care not to place items against the intake vent located near the floor, or on the outlet vents at the top of the unit. Temperature control is adjusted at the thermostat, which is located at the top of the unit, on the left side, under a small hinged panel.

The round dial regulates the temperature. Turning it clockwise increases the temperature (heating), while turning it counterclockwise lowers the temperature (air conditioning). The slide switch control will adjust the fan speed (low, medium, high) for constant air circulation. Setting the switch to “auto” will allow the fan to run only when heating or cooling is needed. The “off” position turns the unit off on mild spring and fall days when you might open the window for fresh air.

If you come back to a cold room, you may have left your window open and have to wait for the building controls to respond in order to receive heat. Adjusting the slide control on the thermostat may not provide immediate change as it will require an hour or so for the temperature to stabilize. It’s important to keep your windows closed during unseasonably cool or warm periods to conserve energy and maintain comfort for yourself and other residents.

Building temperature is regulated by a computerized temperature control system which is regulated by the outdoor ambient temperature.

**Some helpful hints:**

1. Help conserve energy through common sense habits.
2. Close your drapes or blinds at night.
3. Open your drapes or blinds on sunny days.
4. Don’t leave windows open.
5. Dress warmly.

Please share this information with your roommate.

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