Early Childhood Teacher
Associate Student Services Specialist
Pay Grade 01 - PVL 85696

Type of Employment: Ongoing, Full Time (40 hours/week)

Location: Eagle’s Wing Community Center
611 Eagle Heights, Madison, WI 53705
Click here to see a campus map

Department: University Apartments

Compensation:
• Salary starting at $37,500 or higher depending upon qualifications and experience
• A competitive benefits package

Schedule:
• Schedule: 7:00 a.m. to 5:30 p.m. Mondays. Wednesdays, Thursdays and Fridays. Alterations based on operational need.

Requirements:
• A criminal background check (including a WI Caregiver Check) will be conducted on all finalists.
• First-time employee must complete a physical exam (at their own cost) and provide proof of a negative TB skin test prior to the first day of employment, again every 2-5 years.
• Bachelor’s degree in Early Childhood Education or related field required.
• A current DPI teaching license to teach 4K preferred.
• Minimum of one-year experience in a full day early childhood program.
• Physical Requirements:
  o Ability to bend, squat, kneel, reach overhead, sit on floor, and sit on small chairs 12 inches off the floor, continuously throughout the day.
  o Ability to lift and/or catch a child weighing up to 60 pounds frequently throughout the day.
  o Ability to move and run during large motor activities frequently throughout the day.
  o Ability to visually monitor children continuously throughout the day.

Position Summary:
Under the supervision of the Director of Licensed and Resident Programs, the Early Childhood Teacher will team with several other teaching staff to provide high quality, child centered care and education programming. This includes a strong focus on developmentally appropriate, engaging, anti-bias and peace education activities within a play-based curriculum. This position will function as part of a team of teaching staff and must utilize effective communication skills. This position must also utilize an in-depth understanding of child development and accept input from colleagues. This team member is expected to be creative, self-motivated, and open to learning within a diverse international setting. Should have the ability to remain cheerful and positive within an active work environment.
This position has been identified as an Individual Contributor within the University Housing. As such it is critical that this Individual Contributor exhibit the following skills and competencies: Achieves Results, Job/Organizational Knowledge, and Respect for Others, Values Inclusion, Teamwork/Collaboration (within and across units), Stewardship and Sustainability, Customer Orientation, Flexibility/Adaptability to Change, Communicates Effectively, Address Conflicts Constructively, Interpersonal Skills, and Takes Responsibility. These competencies and the Housing Core Values are essential to the Individual Contributor position.

The primary responsibilities of the Eagle's Wing Early Childhood Teacher are to provide care and education for children in a child-initiated learning environment and participate in administrative program support. This includes providing general supervision and management for a classroom of children. The center is licensed for 107 children between the ages of 6 weeks through 12 years.

Infant, toddler and preschool programs provide year round full-day care with preschool also providing a half-day care option. The 4-K program provides programming for eligible 4 and 5 year-olds during the academic year. School-age programs provide before and after school care for Kindergarten through third graders during the academic year and full-day programming during the summer. Teaching staff may work with several different ages in one or different classrooms.

Click here for a complete position description.

How to Apply:

Apply here by 11:59pm on March 23, 2016, for ensured consideration. Failure to submit complete application materials will result in ineligibility for this position.

- Within the online application, please identify three professional references that will be able to speak towards your performance in your current and/or most recent positions. University Housing requires that at least two of the three references be either your current or most recent supervisors. When listing your references to contact, please include the following information:
  - Name
  - Title of their position and relationship to you
  - Phone number
  - E-mail address
- Submit a cover letter and resume within the online application system. Within the cover letter, please elaborate on your professional experiences relevant to the position requirements, qualifications, skills, and responsibilities listed in the announcement. Please also select three of the University Housing core values listed below and tell us how you would demonstrate this value in your work as an Early Childhood Teacher with Eagle's Wing. Please limit your response to 800 words.
  - Care is the foundation of how we approach our work and how we treat others, including residents, guests, fellow employees and campus partners.
  - Creativity is encouraged across the Division so that we may engage and build upon the shared knowledge we have.
  - Optimism grounds our intentions and thinking to create an environment that focuses on opportunities and positive outcomes.
  - Integrity is essential in building and maintaining the kind of relationships and services we envision. Integrity is apparent by our words and actions.
  - Respect for the dignity and diversity of people and ideas drives us to be inclusive in our thinking, our relationships, and our actions.
  - Stewardship is demonstrated through our commitment to care for the human, financial and natural resources entrusted to us by our residents.
  - Excellence is our goal. We strive to leave the place better than we found it. The quality of our work matters.
- For questions, please call 608-262-2766 or email hr@housing.wisc.edu.
• UW-Madison is committed to providing opportunities to people from all backgrounds to help create a welcoming, empowered, and inclusive community. UW-Madison encourages women, minorities, veterans, and people with disabilities to apply.

• Information for candidates that have retired from a Wisconsin Retirement System (WRS) participating employer:
  o If you return to a WRS-covered employer, including the University of Wisconsin after retirement, you are considered a "rehired annuitant." Click HERE for basic information about your benefits if you are a rehired annuitant. Please note that provisions have changed for WRS participants who retired after July 1, 2013.

University Housing is an essential services provider and all University Housing employees are part of this commitment to our residents and guests. University Housing is unique from many other state agencies and university departments because we cannot close as our services must be maintained at all times.

University Housing values diversity and is an Equal Opportunity/Affirmative Action employer.