Food Service Assistant 3 *(Multiple Positions Available)*
Pay Grade 03-10 - CPO 97458, 96702

**Type of Employment:** Ongoing, Full Time (40 hours/week)

**Department:** Dining and Culinary Services

**Compensation:**
- Hourly rate starting at $13.152 or higher depending upon qualifications and experience
- A competitive benefits package

**Position Summary:**
Under the general supervision of the Food Service Manager, this position is responsible for assisting in leading the unit to the goal of creating exceptional customer experience with extraordinary food in all service areas. Duties will include the service of food to customers, production and distribution of food and supplies, catering production and services, cleaning of production and service areas, equipment and dishes, as well as the directing and coordinating the work of student staff. Must have the ability to communicate with all staff and customers.

This position's daily responsibilities will include, but are not limited to preparation, production and service of a variety of hot and cold food items, using organizational tools and recipes, as well as a variety of preparation and cooking techniques.

**Specific Position Details:**
- CPO 97458
  - **Schedule:**
    | Week 1                | Week 2                |
    |-----------------------|-----------------------|
    | Sunday: 8:00a - 4:30p | Sunday: OFF           |
    | Monday: 1:30p - 10:00p| Monday: 11:00a - 7:30p|
    | Tuesday: OFF          | Tuesday: 11:00a - 7:30p|
    | Wednesday: 11:00a - 7:30p | Wednesday: 11:00a - 7:30p|
    | Thursday: 11:00a - 7:30p | Thursday: 1:30p - 10:00p|
    | Friday: 11:00a - 7:30p | Friday: OFF           |
    | Saturday: OFF         | Saturday: 8:00a - 4:30p|
  - **Location:** Gordon Dining and Event Center, 770 W. Dayton St, Madison, WI 53715
    - Click here to see a campus map
- CPO 96702
  - **Schedule:**
    | Week 1                | Week 2                |
    |-----------------------|-----------------------|
    | Sunday: 11:30am - 8:00pm | Sunday: Off          |
    | Monday: 11:30am - 8:00pm | Monday: 11:30am - 8:00pm|
    | Tuesday: 11:30am - 8:00pm | Tuesday: 11:30am - 8:00pm|
    | Wednesday: Off        | Wednesday: Off        |
    | Thursday: 11:30am - 8:00pm | Thursday: 11:30am - 8:00pm|
    | Friday: 11:30am - 8:00pm | Friday: 11:30am - 8:00pm|
Saturday: Off
Saturday: 11:30am - 8:00pm

- Location: Four Lakes Market, Dejope Residence Hall, 640 Elm St, Madison, WI 53706
  - Click here to see a campus map
- Position Summary: Click Here

Requirements:
- A Criminal Background Check will be conducted on all finalists
- English proficiency required.
- Physical requirements: Long periods of standing and walking and frequent lifting of objects weighing approximately 50 pounds; frequent pulling and pushing of carts weighing approximately 200 pounds.
- Must have dexterity to handle product, kitchen tools and equipment.
- Serve Safe Certification preferred
- Preferred minimum years of experience: At least 1 year of food production experience.

How to Apply:

Apply here by 11:59pm on Tuesday, March 18, 2016, for ensured consideration. Failure to submit complete application materials will result in ineligibility for this position.

- The online application will require submission of a resume.
- Within the online application, please identify three professional references that will be able to speak towards your performance in your current and/or most recent positions. University Housing requires that at least two of the three references be either your current or most recent supervisors. When listing your references to contact, please include the following information:
  - Name
  - Title of their position and relationship to you
  - Phone number
  - E-mail address
- For questions, please call 608-262-2766 or email hr@housing.wisc.edu.
- UW-Madison is committed to providing opportunities to people from all backgrounds to help create a welcoming, empowered, and inclusive community. UW-Madison encourages women, minorities, veterans, and people with disabilities to apply.
- Information for candidates that have retired from a Wisconsin Retirement System (WRS) participating employer:
  - If you return to a WRS-covered employer, including the University of Wisconsin after retirement, you are considered a "rehired annuitant." Click HERE for basic information about your benefits if you are a rehired annuitant. Please note that provisions have changed for WRS participants who retired after July 1, 2013.

University Housing is an essential services provider and all University Housing employees are part of this commitment to our residents and guests. University Housing is unique from many other state agencies and university departments because we cannot close as our services must be maintained at all times.

University Housing values diversity and is an Equal Opportunity/Affirmative Action employer.