Summer Custodian – Late Summer Only (2 Weeks)
Residence Hall Facilities

Department: Residence Halls Facilities

Dates of Employment: August 16, 2016 – August 30, 2016

Compensation:
- New: $9.45 per hour

Hours:
- Fulltime 40 hours per week 7:30AM–4:00PM Monday—Friday, some overtime hours.
- Orientation is held on Tuesday, August 16, 2016
- **Orientations are mandatory.** Failure to begin employment on the scheduled orientation date will result in loss of employment.
- Required to work during Residence Halls Opening August 27th - August 28th

Qualifications:
- Satisfactory results of a confidential criminal background check may be required.
- Must be able to regularly lift objects weighing approximately 50 lbs.

Position Summary: Student Custodians provide a safe and clean environment for customers to live, study, and play while providing excellent customer service. Conduct various cleaning tasks, including grounds work and moving furniture.
University Housing cleans to APPA Level 2—Ordinary Tidiness.

Supervisor: This position is supervised by the unit Building Supervisor.

Responsibilities: Division of University Housing is committed to demonstrating our Core Values: **Care** in how we approach people and our work; **Creativity** in solving problems; **Integrity** in our interactions with staff and customers; **Optimism**, focusing on opportunities and positive outcomes; **Respect** for the differences, strengths, and potential in people; **Stewardship** of human, financial and natural resources; and **Excellence** in customer satisfaction and communication.

- Attend centralized and in-unit trainings.
- Be professional and helpful at all times, communicate clearly and accurately, report building maintenance issues, follow-up with customers as needed.
- Perform and complete the following:
  - Various cleaning tasks, including grounds work and moving furniture.
  - Major cleaning resident rooms, including removing trash, scrubbing walls, furniture, floors, refrigerators,
  - General custodial cleaning including washing linen, empty trash and recycling; vacuum; spot wash, wash and major clean walls; change light bulbs; clean toilets; clean and wash sinks,
windows, mirrors, showers, and stairwells; clean offices; scrub, strip, seal, wax, and buff floors; clean fixtures, ceilings, trash containers, dressers, and tables; event set-ups and tear-downs.
- Executing assigned projects independently or with others e.g.: turnovers, parking staffing, set-ups/take-downs, supply/linen organization, carpet and hard-surface floor maintenance/care, and other projects as assigned.
- Other duties as assigned.

Knowledge & Skills:
- Ability to collaborate and communicate with a variety of people.
- Ability to work independently and collaboratively.
- Leadership and organizational skills.

Application Instructions:
- To apply, go to https://onlineservices.housing.wisc.edu/hronlineapp/index.jsp (Summer 2016) and submit your online application.
- Priority consideration deadline is 11:59pm on Wednesday, March 30, 2016.

University Housing values diversity and is an Equal Opportunity/Affirmative Action Employer