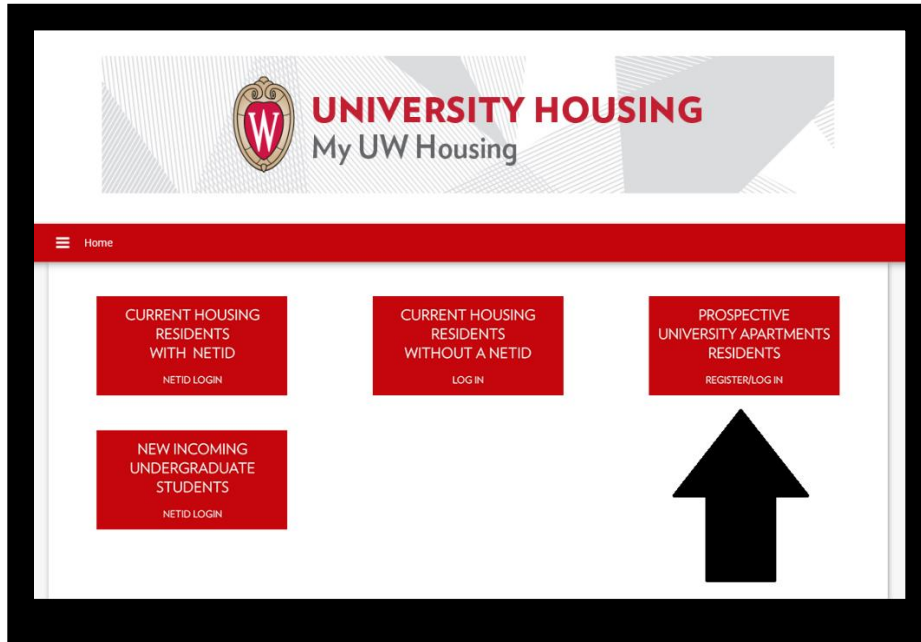


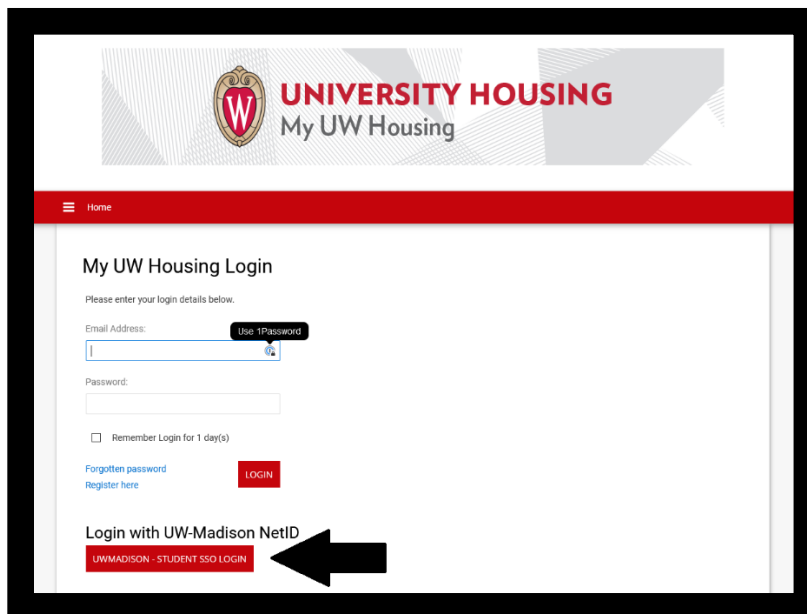
## How to Submit a University Apartments Application

### Logging in and Creating an Account

- Visit: [My UW Housing](#)
- Step One: Click on the “Prospective University Apartments Residents” button



- Step Two (If you have an active NetID): Click on the “UWMadison- STUDENT SSO LOGIN”



- You will create an account using your NetID and password by logging into the NetID authentication page that will come up after clicking this link. If you have not active your NetID yet, then you can click on “Activate NetID” on the righthand side of the screen.

- Step Two (If you do not have an active NetID): Click on “Register here”

- You will then create an account using an email address and password of your choice. Then click “Save & Continue”. You would then log into your account by added your Email Address and Password.
- If you anticipate having a NetID later, your account will switch over automatically. You will receive an email notifying you of the change and at that point, you’ll be able to follow the process for signing in using your NetID and password.

### Completing a University Apartments Application

- Once you have logged into your My UW Housing portal you would click on “Click here for more information” under the “University Apartments Application” heading. You would then click on “Continue” for the Apartment Lease year you would like to apply for. **Please pay attention to the dates that are listed below the lease year so that you make sure you are applying for the correct lease year.**